



## **Fit and Proper Persons Policy – Directors**

### **1. Introduction:**

This policy sets out how Korus Ultrasound Ltd ensures that individuals appointed to Director-level roles meet the Care Quality Commission's (CQC) Fit and Proper Persons Requirement (FPPR) under Regulation 5 of the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014.

### **2. Purpose:**

To ensure Directors are fit and proper for their roles and to demonstrate compliance with CQC Regulation 5.

### **3. Policy Scope:**

This policy applies to the CEO, COO, and any individual performing equivalent or similar board level functions.

### **4. Legal and Regulatory Context:**

This policy is aligned with CQC Regulation 5, NHS Employers Standards, and NHS England FPPT Framework (2023).

### **5. Responsibilities:**

CEO: overall accountability;

HR Lead: record keeping and implementation;

All Directors: ongoing compliance

### **6. Definitions:**

A Fit and Proper Person is of good character, competent, qualified, and not disqualified under law.

### **7. Criteria for Fitness:**

Includes good character, appropriate qualifications, physical and mental capability, no history of misconduct, and not being disqualified.

### **8. RE-appointment Checks**

Enhanced DBS, references, identity verification, qualifications, right to work, bankruptcy and disqualified director checks, and self-declaration.

### **9. Ongoing assessment:**

Annual self-declaration, DBS status review, appraisal, and spot checks

Document	Version No.	Pages	Author	Date	Review Date
FFP Policy	01	2	L. Tyler	01.04.2025	01.04.2026

**10. Concerns and Non-compliance:**

All documentation stored securely in Sage HR, including checks, declarations, appraisals, and investigations.

**11. Record keeping:**

All documentation stored securely in Sage HR, including checks, declarations, appraisals, and investigations.

**12. Training and Review:**

CEO and HR Lead trained. Policy reviewed annually or upon regulatory updates. Audits may be conducted.

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